ECDC Tuition Payment Options and Parent Agreement for Tuition Payments

17-18 Extended SY, 18 Summer & 18-19 SY

17-18 Optional Extended School Year (ESY) Tuition Payment Options (5/21/18 - 6/7/18 – 3 weeks)
Families will be invoiced in early May for the 3-week (13 day) Extended School Year Program. Tuition can be paid in one of the following ways:

• **1 payment** – Remit the full ESY tuition amount on or before the 1st day of the ESY program (May 21, 2018).
• **2 payments** – Divide the total tuition amount in half paying one half by the 1st day of the ESY program (May 21) and the 2


d payment by Thursday May 31st.
• **3 Weekly payments** – Divide the total tuition amount into 3 equal payments paying in advance on the first day of each week (M – 5/21, T- 5/29 and M – 6/4).
• **Please note** – parents are not invoiced for Memorial Day and Friday June 8th when ECDC is closed.

Summer Tuition Payment Options: (6/11/18 – 8/3/18 – 8 weeks)
Families will be invoiced in May for the 8-week Summer Program (SU). Tuition can be paid in one of the following ways:

• **1 payment** – Remit the full Summer Tuition amount on or before the 1st day of the SU program (June 11th).
• **2 payments** – Divide the total tuition amount in half paying one-half by the 1st day of the SU program June 11th, and the second half by Monday July 9th.
• **4 payments** - Divide the total tuition amount into 4 equal payments remitting as follows: June 11th, June 25th, July 9th, and July 23rd.
• **8 Weekly payments** – Divide the total tuition amount into 8 equal payments remitting, in advance, on Monday of each week beginning June 11th through July 30th.
• **Please note** – parents are not invoiced for July 4th when ECDC is closed.

Extended Summer Tuition Payment Options: (8/6/18 – 8/10/18) – for this 1 week program tuition is due on or before August 6, 2018

Fall Tuition Payment Options: (8/20/18 – 12/21/18)
Families will be invoiced in August for Fall Semester tuition.

• **1 payment** – Remit the full Fall Semester tuition amount on the 1st day of the SY program (August 20th).
• **2 payments** – Divide the total tuition amount in half remitting one half by the 1st day of the SY program (August 20th) and the second half by November 1st.
• **5 payments** – Divide the total tuition amount into 5 equal amounts remitting as follows: Aug 20th, Sept 1st, Oct 1st, Nov 1st, Dec 1st.
• **9 payments** – Divide the total tuition amount into 9 equal payments remitting as follows: Aug 20th, Sept 1st & 15th, Oct 1st & 15th, Nov 1st & 15th, Dec 1st & 15th.
• **18 Weekly payments (8/20 – 12/17/18)** – Divide the total tuition amount into 18 equal amounts remitting, in advance, on Monday of each week beginning Aug 20th through Dec 17th.
• **Please note** – parents are not invoiced for the W, TH and Fri of Thanksgiving week when ECDC is closed. ECDC is open on Labor Day due to ND/SMC holding classes and is also open during Fall Break due to staff members working. Parents are invoiced for these time periods.
• **Fall Semester "Gymnastics in Motion" Fees** - Please note that in September Fall Semester Gymnastic fees will be invoiced to your tuition account. At that time you may pay the full amount or add that to your regular payment plan, which will require you to recalculate your tuition payment amounts.

Parent paid tuition is used for ECDC teacher and program staff payroll and other program expenses (food, health insurance, etc.). It is necessary for families to remain current with tuition payments. We understand that at times families experience unexpected financial challenges. Please contact Terri Kosik, ECDC executive director at tkosik@saintmarys.edu promptly should you experience difficulties keeping current with ECDC tuition. Past due balances may result in disenrollment. Thank you for your cooperation with prompt tuition payments; it is truly appreciated.

**Important - Please complete and submit the attached required form indicating your ECDC tuition payment plan and agreement, thank you. Please keep this page for your reference, thank you.**
ECDC Parent Tuition Payment Agreement for Extended SY, 18 SU and/or 18-19 SY

Parent Names (please print) ____________________________________________________________

Child(ren)’s Name (please print) ______________________________________________________

This form is due by May 15th for Extended SY and 2018 Summer. This form is due by August 1 for 2018-19 SY. Please submit one form per family for all relevant programs.

17-18 Optional Extended School Year (ESY) Tuition Payment Options (5/21/18 – 6/7/18 – 3 weeks)
Initial below the payment plan you will use to remit ESY tuition, thank you.

_____1 payment – Remit full ESY tuition on or before Monday May 21, 2018.
_____2 payments – Remit one half of the tuition on or before Monday May 21 and the second half on Thursday May 31.
_____3 Weekly payments – Remit 3 payments by the first day of each week as follows: 5/21, 5/29, & 6/4.
_____NA my child is not attending this program.

Summer Tuition Payment Options: (6/11/18 – 8/3/18 – 8 weeks)
Initial below the payment plan you will use to remit SU tuition, thank you.

_____1 payment – Remit full summer tuition amount on or before June 11th.
_____2 payments – Remit half of summer tuition by Monday June 11th and the second half by Monday July 9th.
_____4 payments – Remit 4 equal summer tuition payments by June 11th, June 25th, July 9th, and July 23rd.
_____8 Weekly payments – Remit 8 equal tuition payments on Monday of each week beginning June 11th – July 30th.
_____NA my child is not attending this program.

Optional Extended Summer Tuition Payment Options: (8/6/18 – 8/10/18) – for this 1 week program tuition is due on or before August 6, 2018.

Fall Tuition Payment Options: (8/20/18 – 12/21/18 – 18 weeks)
Initial below the payment plan you will use to remit SY tuition, thank you.

_____1 payment – Remit the full Fall Semester tuition amount on or before August 20th.
_____2 payments – Remit half of Fall Semester tuition by Aug 20th and the second half by November 1st.
_____5 payments – Remit 5 equal payments as follows: Aug 20th, Sept 1st, Oct 1st, Nov 1st, Dec 1st.
_____18 Weekly payments (8/20 – 12/17/18) – Remit 18 equal amounts beginning with the first Monday of Fall Semester, August 20th continuing each week through Monday December 17th.
_____NA my child is not attending this program.

• Fall Semester Gymnastics in Motion Fees – Please note that in September Fall Semester Gymnastic fees will be invoiced to your tuition account. At that time you may pay the full amount or add to your regular payment plan, which will require you to recalculate your tuition payment amounts.

Parent paid tuition is used for ECDC teacher and program staff payroll and other program expenses (food, health insurance, etc.). It is necessary for families to remain current with tuition payments. We understand that at times families experience unexpected financial challenges. Please contact Terri Kosik, ECDC executive director, at tkosik@saintmarys.edu promptly should you experience difficulties keeping current with ECDC tuition. Past due balances may result in disenrollment. Thank you for your cooperation with prompt tuition payments; it is truly appreciated.

My signature below indicates that I will pay ECDC tuition according to the guidelines above and as indicated by my initials above.

Parent Signature (required) ___________________________________________ Date ____________________